#  **Norton Subcourse Parish Council**

# **Clerk: Christine Smith**

**26 Loddon Road, Norton Subcourse, Norwich, NR14 6RT**

## **Email: nortonsubpc@yahoo.co.uk Tel: 01508 548709**

## **MINUTES**

#### **of a meeting of**

#### **Norton Subcourse Parish Council**

#### **held at Norton Methodist Chapel**

#### **on Wednesday 20th March 2024**

#### **following the Annual Parish Meeting at 7:15pm**

**Present** – Cllrs Andrew Wright, Mike Hedley, Garry Holmes, Vic Jenkins, Damian Hagarty and Rob Smith (one vacancy). Also present was Christine Smith (clerk)

**91. Welcome** – Chair Andrew Wright welcomed those present

**92. Apologies** – none

**93. Declarations of interest** – none

**94.** **Previous Minutes** – the minutes of a meeting held on Wednesday 10th January were APPROVED and signed

**95. Resignation of Councillor** – the resignation of Vanessa Flannery from the parish council was NOTED

**96**. **Co-option of New Councillor** – Following the resignation of a coucillor (see above) the procedure had been followed to advertise the resulting vacancy. An election was not required and no applicants had come forward to stand for co-option, so this would be considered at the next meeting.

**97. Planning Decisions** –

* + 1. 2024/0015 – Crossthwaite, New Road, Norton Subcourse – two storey extension – APPROVED with conditions, delegated

 The following items were received after publication of the agenda:

* + 1. 2023/2912 – Land south east of The Street, Norton Subcourse – new dwelling and associated works – APPROVED with conditions, delegated
		2. 2013/3578 – Willow Cottage, The Street, Norton Subcourse – two storey side extension – APPROVED with conditions, delegated

**98. Planning Applications** – none

**99. Planning Correspondence** – none

1. **Finance** – the following items were considered:
2. Payment of the clerk’s salary for the fourth quarter of 2023/24 was NOTED
3. Clerk’s expenses of £30 (Broadband provision for February and March 2024 at £15 per month) was APPROVED
4. The receipt of a donation of £250 from the Raveningham Country Fair 2023 was NOTED. The council thanked the fair organisers for the contribution.
5. **CIL Funds Projects** – The parish council was required to spend £954 in CIL receipts before the end of April 2024 to avoid forfeiting the money. Since the planned bench purchase had been made with a donation from BAM Nuttall, the council considered various projects. It was AGREED that a plaque be purchased from Thurton Foundries at a cost of £545 exc. VAT, the installation of the plaque would be funded and a dog waste bin would be purchased from Glasdon for £300
6. **Support from BAM Nuttall Ltd. For Community Projects** – The council expressed its sincere thanks to BAM Nuttall for its help with maintenance at the Methodist Chapel and for funding the purchase of a bench, which would be installed near the village sign. The cost of the bench of £774.42 (plus VAT of £154.88) would be met by the council and BAM Nuttall would donate £774.42, with the VAT to be reclaimed by the council (Glasdon UK Ltd, Invoice reference 882091)

**The adjournment for public participation was not required**

1. **Chairman’s Report** – Cllr Andrew Wright reported that the next meeting of the council will be the Annual Meeting of the Council and he would not be standing as Chairman again, so another councillor would be elected chair.
2. **Parish Councillors’ Reports** – none
3. **District and County Councillors’ Reports** – the District and County Councillors’ reports had been circulated via email.
4. **Correspondence** – none
5. **Next Meeting** – the next scheduled meeting would be held on Wednesday 15th May 2024 at 7:15pm
6. **Close** – the meeting closed at 8:00pm

 Signed…………………………………

 Date……………………………………