# **Norton Subcourse Parish Council**

# **Clerk: Christine Smith**

**26 Loddon Road, Norton Subcourse, Norwich, NR14 6RT**

## **Email: nortonsubpc@yahoo.co.uk Tel: 01508 548709**

## **MINUTES**

#### **of a meeting of**

#### **Norton Subcourse Parish Council**

#### **held at Norton Methodist Chapel**

#### **on Wednesday 20th September 2023 at 7:45pm**

**Present** – Cllrs Andrew Wright, Mike Hedley, Garry Holmes, Vic Jenkins, Rob Smith, Vanessa Flannery and Damian Hagarty. Also present was Christine Smith (clerk)

1. **Welcome** – Chairman Andrew Wright welcomed those present
2. **Apologies** – received and accepted from County Councillor Barry Stone
3. **Declarations of interest** – none
4. **Previous Minutes** – the minutes of a meeting held on Wednesday 19th July 2023 were circulated, APPROVED and signed
5. **Planning Decisions** – none
6. **Planning Applications** - application ‘a’ required a response before the meeting. The clerk was delegated authority to respond with the council’s views following consultation with councillors –
   * 1. 2023/2296 – Norton Villa, Low Road, Norton Subcourse, NR14 6RZ – proposed demolition of existing outbuildings and construction of semi-detached dwelling with new driveway – recommend APPROVAL
     2. 2023/2596 – Dingley Dell, The Street, Norton Subcourse – propose felling of T1 walnut tree – no response required as this application is related to works to a tree protected by a TPO and will be decided by South Norfolk Council – for information only
7. **Planning Correspondence** – none
8. **Finance** – the following items were considered:
9. Clerk’s expenses of £30 (contribution to Broadband provision for August and September 2023) was APROVED
10. Payment of the clerk’s salary for the second quarter of 2023/24 was NOTED
11. It was NOTED that the council’s bank mandate had been changed to add Cllr Vic Jenkins as a signatory

**The adjournment for public participation was not required**

1. **Start Times of Meetings** – a discussion took place on whether the council’s meetings should commence earlier than the current 7:45pm. It was AGREED that in future meetings would start at 7:15pm
2. **Speeding In the Village** - Problems with speeding on Low Road and other streets in the village were discussed (brought forward from the previous meeting). The clerk had contacted the Highways Engineer for the area and he had stated that Low Road does not meet the criteria for the introduction of a speed limit, primarily due to the rural nature of the road. The situation would continue to be monitored.
3. **Purchase of a Bench** – The purchase and installation of a bench in the village, using CIL funding, was considered. It was AGREED that the clerk would check on ownership of land on the corner of The Street and Low Road to establish whether the area would be suitable for positioning a bench and also the area around the village sign. The matter would be carried forward to the next meeting.
4. **Purchase of an Additional Dog Waste Bin** – The purchase and installation of another dog waste bin, using CIL funding, was considered. It was AGREED that no further action would be taken at this time.
5. **Food Service at The Queen’s Head, Thurlton** – Following an informal discussion at the previous meeting, the lack of food service at the Queen’s Head was discussed. Due to a lack of response from the lease holders, it was AGREED that no further action would be taken at this time.
6. **Street Name Signs** – it was AGREED that if any damaged signs are seen, these would be reported to the clerk so the necessary action may be requested from South Norfolk Council
7. **Chairman’s Report** – Cllr Andrew Wright gave an update on planned work to the Norton Pump on Ferry Road, which would be carried out over the next twelve months.
8. **Parish Councillors’ Reports** –Cllr Vic Jenkins had received a report from a parishioner that the churchyard was somewhat overgrown – it was noted that the person responsible had been ill, so regular maintenance had not been carried out. Cllr Mike Hedley stated that a pothole that he had reported had since been filled. He added that he had attended a meeting of the Village Hall Committee as Norton council representative.
9. **District and County Councillors’ Reports** – the District and County Councillors’ reports had been circulated via email.
10. **Correspondence** – correspondence was NOTED, including information on a training session for councillors on Monday 23rd October
11. **Next Meeting** – the next scheduled meeting would be held on Wednesday 15th November 2023 at 7:15pm
12. **Close** – the meeting closed at 8:51pm

Signed…………………………………

Date……………………………………