#  **Norton Subcourse Parish Council**

# **Clerk: Christine Smith**

**26 Loddon Road, Norton Subcourse, Norwich, NR14 6RT**

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## **MINUTES**

#### **of a meeting of**

#### **Norton Subcourse Parish Council**

#### **held at Norton Methodist Chapel**

#### **on Wednesday 15th November 2023 at 7:15pm**

**Present** – Cllrs Andrew Wright, Mike Hedley, Vic Jenkins and Rob Smith. Also present was Christine Smith (clerk)

1. **Welcome** – Chairman Andrew Wright welcomed those present
2. **Apologies** – received and accepted from Councillors Vanessa Flannery, Damian Hagarty and Garry Holmes, and District Councillor Jeremy Rowe
3. **Declarations of interest** – Cllr Andrew Wright declared a non-pecuniary interest in planning application item ‘b’
4. **Previous Minutes** – the minutes of a meeting held on Wednesday 20th September 2023 were circulated, APPROVED and signed
5. **Planning Decisions** – the following decisions from South Norfolk Council were NOTED:
6. 2023/2596 – Dingley Dell, The Street, Norton Subcourse – Proposed felling of T1 walnut tree with a TPO – APPROVED
7. 2023/2295 – Norton Villa, Low Road, Norton Subcourse – Demolition of existing outbuildings and construction of a semi-detached dwelling with new driveway – APPROVED with conditions, delegated
8. **Planning Applications** - application ‘a’ required a response before the meeting. The clerk was delegated authority to respond with the council’s views following consultation with councillors:

a) 2023/2919 – Land south east of The Street, Norton Subcourse – Proposed new dwelling and associated – No objections, although it was noted that the proposed dwelling would be rather cramped on the narrow site – recommend APPROVAL

1. 2023/3224 – Land adjacent to 2 Loddon Road, Norton Subcourse – proposed outline permission for one new dwelling – after discussion, it was agreed that the council would recommend APPROVAL
2. **Planning Correspondence** –
3. FUL/2022/0056 – additional /amended information on application for gravel extraction from land off Crab Apple Lane, Haddiscoe – NOTED, no further comment
4. **Finance** – the following items were considered:
5. Clerk’s expenses of £109.99 (Broadband provision for October and November 2023 at £15.00 per month and reimbursement of fee for McAfee internet security annual subscription of £79.99) were APPROVED
6. Payment of the clerk’s salary for the third quarter of 2023/24 was NOTED
7. Receipt of the second part of the precept of £1,286.50 was NOTED
8. Receipt of a refund of VAT from HMRC (January 2022 to October 2023) of £140.44 was NOTED
9. Payment of 50% of the insurance premium for the Good Neighbour Scheme (as previously agreed) of £106.68, reimbursed to Thurlton Parish Council, was NOTED
10. Payment of the cost of a training course attended by Cllrs. Damian Hagarty and Mike Hedley of £80 to Thurlton Parish Council was NOTED
11. A review the council’s budget to date took place and the statement APPROVED
12. **Purchase of Bench** – the purchase and installation of a bench in the parish using CIL funds was considered (brought forward from previous meeting). The clerk had received no objections to the initial proposed sites from Norfolk County Council Highways, but once a site was agreed further written permission would be required. It was AGREED that the clerk would put a piece on local social media and a poster on the noticeboard to ask for comments on whether a bench should be placed in the village and, if so, suggestions on where it should be placed.

**The adjournment for public participation was not required**

1. **Chairman’s Report** – Cllr Andrew Wright reported that a parishioner had enquired if a defibrillator could be installed in in the village using grants available. It was noted that there was already a defibrillator available at the football pitch and consideration had previously been considered by the council. He added that a pump was currently being installed near Norton Mill.
2. **Parish Councillors’ Reports** –Cllr Mike Hedley reported that he had attended a meeting of the Village Hall Committee. He had also attended a one-day councillor training course with Cllr Damian Hagarty, some of which was useful.
3. **District and County Councillors’ Reports** – the District and County Councillors’ reports had been circulated via email.
4. **Correspondence** – correspondence was NOTED
5. **Next Meeting** – the next scheduled meeting would be held on Wednesday 17th January 2024 at 7:15pm
6. **Close** – the meeting closed at 8:20pm

 Signed…………………………………

 Date……………………………………