# **Norton Subcourse Parish Council**

# **Clerk: Christine Smith**

**26 Loddon Road, Norton Subcourse, Norwich, NR14 6RT**

## **Email: nortonsubpc@yahoo.co.uk Tel: 01508 548709**

## **MINUTES**

#### **of a Meeting**

#### **of Norton Subcourse Parish Council**

#### **held at Norton Methodist Chapel**

#### **on Wednesday 16th November 2022 at 7:45pm**

**Present** – Cllrs Andrew Wright, Mike Hedley, Nigel White, Geoff Collen, Damien Hagarty and Vic Jenkins. Also present were District Councillor Jeremy Rowe and clerk Christine Smith

1. **Apologies** – were received and accepted from Cllr Garry Holmes and also County Councillor Barry Stone
2. **Declarations of interest** – Cllr Andrew Wright declared a pecuniary interest in agenda item 9 – payment of an invoice for refurbishment work carried out on the village sign
3. **Previous Minutes** – the minutes of a meeting held on 29th September 2022 were circulated, APPROVED and signed.
4. **Planning Decisions** – none
5. **Planning Applications** – the following application required a response before the meeting, so the clerk was delegated authority to respond with the council’s view following consultation
6. 2022/1900 - Mr Clive Rische, Church Farm Lodge, Croft Road, Norton Subcourse – proposed erection of a timber clad open fronted cart shed with tiled pitched roof to match existing house - recommended for APPROVAL
7. **Planning Correspondence** – none
8. **Finance** – the following items were considered:
   * 1. Payment of the clerk’s salary for third quarter 2022/23 was NOTED
     2. Payment of the clerk’s expenses of £30 (Broadband provision for October and November 2022 at £15.00 per month) was AGREED
     3. Reimbursement to the clerk of £69.99 for renewal of McAfee internet security cover and purchase of copy paper at £4.25 – total £74.24 – was AGREED
     4. The clerk’s salary for the next financial year was reviewed and it was AGREED that it should be increased in line with the Local Government Association National Salary Award for 2022/23 commencing in the next financial year to the LC2 SCP 20 rate
     5. The council’s budget to date was reviewed and APPROVED

**Having declared a pecuniary interest in the next item, Cllr. Andrew Wright left the room and Cllr. Mike Hedley took the chair**

1. **CIL Project** - Payment of an invoice for a CIL project to refurbish the village sign from A.J. and J.P. Wright for £300.00 plus VAT £60.00 (£300.00 from ringfenced CIL funds) was AGREED

**Cllr. Wright rejoined the meeting and took the chair**

1. **Dog Waste Bins** - a suggestion from Thurlton parish council that Norton Subcourse parish council should install dog waste bins in the Sandy Lane/Croft Road/Church Road areas was considered. It was also noted that, since publication of the agenda, a local dog grooming business had made enquiries about the possibility of having a dog waste bin installed on Low Road and providing some support with its emptying. It was AGREED that due to this development, the councillors would try to ascertain from parishioners the need for bins and any preferred locations. Having obtained this information, the matter would be discussed further at the next meeting.

**The adjournment for public participation was not required**

1. **Chairman’s Report** – Cllr Andrew Wright reported that the community plaque presented by Sir Nicholas Bacon had now been attached to the village hall post and was on display
2. **Parish Councillors’ Reports** –no reports
3. **District and County Councillors’ Reports** – the County Councillor’s report was as circulated via email. District Councillor Jeremy Rowe reported that the shopping had been completed for the Christmas hampers for the needy in local parishes. He added that the Chet Chat group was still doing good work in supporting elderly people in the area
4. **Correspondence** – correspondence was NOTED.
5. **Next Meeting** – the next scheduled meeting would be held on Wednesday 18th January 2023
6. **Close** – the meeting closed at 8:36pm

Signed…………………………………….

Date……………………………………