# **Norton Subcourse Parish Council**

# **Clerk: Christine Smith**

**26 Loddon Road, Norton Subcourse, Norwich, NR14 6RT**

## **Email: nortonsubpc@yahoo.co.uk Tel: 01508 548709**

## **MINUTES**

#### **of a Meeting**

#### **of Norton Subcourse Parish Council**

#### **held online via Zoom Conference**

#### **on Wednesday 16th September 2020 at 7:45pm**

**Present via video link**– Cllrs Andrew Wright, Mike Hedley, Vic Jenkins and Damian Hagarty. Also present was Christine Smith (clerk) and District Councillor Jeremy Rowe

1. **Welcome** – the Chairman welcomed those who were attending
2. **Apologies** – Apologies were received and accepted from Cllrs Geoff Collen, Nigel White and Len Harper, plus County Councillor Margaret Stone
3. **Declarations of interest** – none
4. **Previous Minutes** – the minutes of a meeting held on Wednesday 16th July 2020 were circulated, APPROVED and signed.
5. **Planning Decisions** – the following was NOTED
6. 2020/1213 – Willow Farm House, Low Road, Norton Subcourse – discharge of conditions 4 & 5 of permission 2019/1770 surface water drainage and materials - APPROVED
7. **Planning Applications** – the council considered the following:
8. 2020/1524 – Mr Ray Middleton, Leys Farm, Low Road, Norton Subcourse – proposed conversion of existing farm building to a holiday accommodation unit with domestic store and workshop with car and motorbike store -the council had no objections and recommended the application for APPROVAL
9. **Planning Correspondence** – none
10. **Finance** – the following items were considered:
	* + 1. Clerk’s expenses of £34.25 (Broadband provision for August and September 2020 and purchase of copy paper) was APPROVED
			2. Payment of the clerk’s salary for the 2nd quarter of 2020/21 was NOTED
11. **Village Hall Committee Appointment** – (carried forward from previous meeting) The appointment of a parish councillor to serve as a member of the Village Hall Committee was considered. It was AGREED that Cllr Damian Hagarty be appointed. The clerk would inform the Village Hall Committee.
12. **Poor Marsh Trust Appointment** – (carried forward from previous meeting) The appointment of an additional Trustee to the Trust was considered. It was AGREED that parishioner Glen South be appointed

**The adjournment for public participation was not required**

1. Risk Assessment – the council’s Risk Assessment 2020 was reviewed, APPROVED and signed
2. **Chairman’s Report** – Cllr Andrew Wright stated that he had nothing to report
3. **Parish Councillors’ Reports** –it was reported that there had been an incident at the junction of Low Road and New Road involving a dog attack. A dog had escaped its owner’s garden and had attacked a person walking their dog. The police attended and had issued a Community Protection Order which obliges the owner of the dog to keep it under control, fenced in securely and muzzled in public places.

It was noted that there was some concern over local people failing to adhere to Covid-19 rules.

1. **District and County Councillors Reports** –County Councillor Margaret Stone’s reports and updates had been circulated via email to all councillors. District Councillor Jeremy Rowe reported on the launch of ‘Chet Chat’, an organisation set up to provide support mostly for local people over 60. The launch, involving the distribution of free mugs featuring the help number for the organisation, would take place on 10th October outside Loddon Co-op
2. **Correspondence** – correspondence was NOTED.
3. **Next Meeting** – the next scheduled meeting would be held on Wednesday 18th November 2020
4. **Close** – the meeting closed at 8:10pm

 Signed…………………………………

 Date……………………………………