# **Norton Subcourse Parish Council**

# **Clerk: Christine Smith**

**26 Loddon Road, Norton Subcourse, Norwich, NR14 6RT**

## **Email: nortonsubpc@yahoo.co.uk Tel: 01508 548709**

## **MINUTES**

#### **of a Meeting**

#### **of Norton Subcourse Parish Council**

#### **held at Norton Methodist Chapel**

#### **on Wednesday 18th September 2019**

**at 7:45pm**

**Present** – Cllrs Andrew Wright, Len Harper, Nigel White, Geoff Collen, Vic Jenkins and Mike Hedley. Also present were Christine Smith (clerk) and three members of the public

1. **Welcome** – the Chairman welcomed those present
2. **Apologies** – were received and accepted from District Councillor Jeremy Rowe and County Councillor Margaret Stone
3. **Co-option** – the council considered the applicant who had come forward to fill the vacancy on the parish council following the May elections. It was AGREED that Damian Hagarty be co-opted.
4. **Declaration of Acceptance of Office** – the newly co-opted councillor signed his Declaration, witnessed by the clerk, and joined the council.
5. **Declarations of interest** – Cllr Andrew Wright declared a non-pecuniary interest in planning item ‘a’ at Willow Farm House, Low Road.
6. **Previous Minutes** – the minutes of a meeting held on Wednesday 17th July 2019 were circulated, APPROVED and signed.
7. **Planning Decisions** – the follow decision was NOTED:
8. 2019/1140 – Mr Maurice Middleton, 17 Loddon Road, Norton Subcourse – Erection of a single storey rear extension (retrospective) – APPROVED with conditions
9. **Planning Applications** – the following application was considered:
10. 2019/1770 – Mr Gavin Marjoram, Willow Farm House, Low Road, Norton Subcourse – proposed two storey and single storey extension – recommended for APPROVAL
11. **Planning Correspondence** –
12. The council considered correspondence from Tanya and Neil Russell of 1 Ivy Cottages, The Street, Norton Subcourse, who were seeking support for their plan to run a funeral service from the rear of their address. An informative discussion took place and some concerns were addressed, which the council felt would be helpful when considering a formal planning application, which was to be submitted in the near future.
13. **Finance** – the following items were considered:
14. Payment of the clerk’s expenses of £30 (Broadband provision for August and September 2019 at £15.00 per month) and reimbursement for the purchase of copy paper for £7 – total £37 – was APPROVED
15. Payment of the clerk’s salary for the second quarter was NOTED

**The adjournment for public participation was not required**

1. **Councillors’ Profiles** - councillors were requested to review their profile on the parish council’s website
2. **Chairman’s Report** – no report
3. **Councillors’ Reports** – no report
4. **District and County Councillors Reports** –

No reports were received from the District Councillors; County Councillor Margaret Stone’s report was as previously circulated.

1. **Correspondence** – correspondence, as previously circulated, was NOTED.
2. **Next Meeting** – the next scheduled meeting would be on Wednesday 20th November 2019
3. **Close** – the meeting closed at pm

Signed…………………………………

 Date……………………………………