# **Norton Subcourse Parish Council**

# **Clerk: Christine Smith**

**26 Loddon Road, Norton Subcourse, Norwich, NR14 6RT**

## **Email: nortonsubpc@yahoo.co.uk Tel: 01508 548709**

## **MINUTES**

#### **of a Meeting**

#### **of Norton Subcourse Parish Council**

#### **held at Norton Methodist Chapel**

#### **on Wednesday 20th November 2019**

**at 7:45pm**

**Present** – Cllrs Andrew Wright, Len Harper, Nigel White and Vic Jenkins. Also present were Christine Smith (clerk) and County Councillor Margaret Stone

1. **Welcome** – the Chairman welcomed those present
2. **Apologies** – were received and accepted from Councillors Geoff Collen, Damian Hagarty and Mike Hedley, plus District Councillors Jeremy Rowe and Kay Billig-Mason
3. **Declarations of interest** – none
4. **Previous Minutes** – the minutes of a meeting held on Wednesday 18th September 2019 were circulated, APPROVED and signed.
5. **Planning Decisions** – none
6. **Planning Applications** – the following application required a response before the scheduled meeting. The clerk was delegated authority to respond after consultation with councillors:
7. 2019/1918 – Mr Dean Lockwood, 15 Loddon Road, Norton Subcourse – demolish garage and rebuild in front garden, plus proposed two storey extension – recommend APPROVE
8. **Planning Correspondence** – none
9. **Finance** – the following items were considered:
10. Payment of the clerk’s expenses of £30 (Broadband provision for October and November 2019 at £15.00 per month) was APPEOVED
11. Reimbursement of payments made by the clerk for computer repair at £50 and McAfee internet security subscription at £69.99 (total £119.99) was APPROVED
12. Payment of the clerk’s salary for the third quarter was NOTED
13. The council’s budget to date was reviewed and AGREED

**It was agreed that there would be a change in agenda order**

1. **County Councillor’s Report** – Cllr Margaret Stone discussed her report, as previously circulated

**The meeting returned to the published agenda order**

**The adjournment for public participation was not required**

1. **Chairman’s Report** – The chairman reported that the invoices for the work carried out on the refurbishment of the fingerpost would shortly be presented to the parish council for reimbursement. He added that Linda Edwards had tendered her resignation from the Poor Marsh Trust, and that the Trust would be seeking to make new appointments to fill the current two vacancies.
2. **Councillors’ Reports** – no reports
3. **District and County Councillors Reports** –

Reports from the District Councillors, as previously circulated, were NOTED

1. **Correspondence** – none
2. **Next Meeting** – the next scheduled meeting would be on Wednesday 15th January 2020
3. **Close** – the meeting closed at 8:20pm

Signed…………………………………

Date……………………………………