# **Norton Subcourse Parish Council**

# **Clerk: Christine Smith**

**26 Loddon Road, Norton Subcourse, Norwich, NR14 6RT**

## **Email: nortonsubpc@yahoo.co.uk Tel: 01508 548709**

## **MINUTES**

#### **of a Meeting of Norton Subcourse Parish Council**

#### **held at Norton Methodist Chapel**

#### **on Wednesday 21 March 2018**

**Following the Annual Parish Meeting**

**Present** – Cllrs Andrew Wright, Geoff Collen, Linda Edwards, Nigel White, Jim Rampling, Len Harper and Mike Hedley. Also present was Christine Smith (clerk) and District Councillor William Kemp (until 8.25pm)

**83. Welcome** – the Chairman welcomed those present

**84. Apologies** – were received and accepted from County Councillor Margaret Stone

**85. Declarations of interest** – none

**86. Previous Minutes** – the minutes of a meeting held on Wednesday 17 January 2018 were circulated, APPROVED and signed.

**87. Planning Decisions** – the following decisions made by South Norfolk Council and other authorities were NOTED:

* + 1. 2018/0151 - Church Cottage, Church Road, Norton Subcourse – Variation of conditions on approved application 2016/0345F - APPROVED
		2. BA/2017/0488HOUSEH – Mr P Mitchell, The Old Dairy, Low Road, Norton Subcourse – Proposed detached double garage - APPROVED

 **88. Planning Applications** – none

**89. Planning Correspondence** – none received

**90. Finance** – the following items were considered:

 a) Payment of the clerk’s salary for the fourth quarter was NOTED

b) Payment of PAYE to HMRC on item ‘A’ was NOTED

* + 1. Payment of the clerk’s expenses (£30 for Broadband provision for February and March 2018 at £15.00 per month, mileage allowance of £26.10 for travel to and from GDPR training and stationery £7.00) totaling £63.10 was AGREED
		2. A training fee for GDPR course of £30 payable to Norfolk ALC was retrospectively AGREED
		3. The clerk’s salary for the year commencing April 2018 was reviewed. It was AGREED that the clerk would be moved onto LC 1-2 SCP 20 in the new financial year.

**The adjournment for public participation was not required**

**A change in the agenda order was proposed and AGREED**

1. **District and County Councillors’ Reports** – District Councillor William Kemp had submitted a full report at the Annual Meeting. He added that South Norfolk Council was continuing to work to plan for the worse and hope for the best in the current financial climate. County Councillor Margaret Stone’s report was circulated and NOTED

**The meeting returned to the agenda order**

1. **Finger Post Refurbishment** – the poor condition of a roadside directional fingerpost at the junction of New Road and Low Road was discussed. Norfolk County Council had confirmed that it would not fund repairs to the sign but would make a contribution of £100 towards the cost of refurbishment by volunteers. It was AGREED that the council would seek volunteers to help with the refurbishment and consider using CIL funds to purchase materials, if required.
2. **CIL Funding of Replacement Parish Notice Board** – the clerk would obtain quotes for aluminium notice boards of a suitable size and report to the council.
3. **Chairman’s Report** – Cllr Andrew Wright reported that during the recent snow storms, M. Gaze & Co. had sent two employees to work all day helping to clear roads and pull vehicles out of drifts to allow access to the villages. The council agreed that Mr Gaze should be thanked for his help.
4. **Parish Councillors’ Reports** – Councillor Linda Edwards reported that Le Jour Bridal shop had been awarded Bridal Dress Shop of the Year by Eastern Counties Newspapers. Councillor Mike Hedley reported that there was a bad pothole at the bottom of New Road. Councillor Jim Rampling reported that potholes had been filled on Low Road recently. He added that he was concerned that many roadside mature trees are being lost and have not been replaced.
5. **Correspondence** – correspondence was NOTED

1. **Next Meeting** – the next scheduled meeting would be held on Wednesday 16 May 2018
2. **Close** – the meeting closed at 9:25pm

 Signed…………………………………

 Date……………………………………