# **Norton Subcourse Parish Council**

# **Clerk: Christine Smith**

**26 Loddon Road, Norton Subcourse, Norwich, NR14 6RT**

## **Email: nortonsubpc@yahoo.co.uk Tel: 01508 548709**

## **MINUTES**

#### **of a Meeting**

#### **of Norton Subcourse Parish Council**

#### **held at Norton Methodist Chapel**

#### **on Wednesday 21st November 2018**

**Present** – Cllrs Andrew Wright, Linda Edwards, Len Harper, Mike Hedley, Nigel White, Geoff Collen and Jim Rampling. Also present were Christine Smith (clerk) and two members of the public. District Councillor William Kemp joined the meeting at 8:21pm

1. **Welcome** – the Chairman welcomed those present
2. **Apologies** – were received and accepted from County Councillor Margaret Stone
3. **Declarations of interest** – None
4. **Previous Minutes** – the minutes of a meeting held on Wednesday 19th September 2018 were circulated, APPROVED and signed.
5. **Planning Decisions** – none
6. **Planning Applications** – none
7. **Planning Correspondence** – none
8. **Finance** – the following items were considered:
	* + 1. Payment of the clerk’s salary for the 3rd quarter 2018/19 was NOTED
			2. Payment of the PAYE on item ‘a’ was NOTED
			3. The clerk’s expenses of £99.99 (£30 Broadband provision for October and November 2018, £69.99 McAfee Internet Security Renewal) was APPROVED
			4. Payment of £409.00 plus £81.80 VAT for new noticeboard, paid from CIL reserves, was APPROVED retrospectively (as agreed in principle at the previous meeting)
			5. A grant to the Good Neighbour Scheme operating in Norton, Thurlton and Thorpe was considered. It was AGREED that a donation of £100 be made. In future years an annual grant would be considered each July.

**The adjournment for public participation was not required**

1. **Budget Review** – the council reviewed the accounts and budget to date for the current year and APPROVED the figures
2. **Chairman’s Report** – the chairman reported that the vicar would be retiring soon and that a treasurer and secretary were needed for the church. If the vacancies were not filled, the church may have to close.
3. **Councillors’ Reports** – no reports
4. **District and County Councillors Reports** – District Councillor William Kemp reported that a Government consultation on National Parks was taking place. Ultimately, the consultation could result in changes to the planning policy in parishes partly in a National Park, so Norton Subcourse would be impacted.

No report was received from County Councillor Margaret Stone.

1. **Correspondence** – correspondence, as previously circulated, was NOTED.
2. **Next Meeting** – the next scheduled meeting would be held on 16th January 2019
3. **Close** – the meeting closed at 8:43pm

 Signed…………………………………

 Date……………………………………