# **Norton Subcourse Parish Council**

# **Clerk: Christine Smith**

**26 Loddon Road, Norton Subcourse, Norwich, NR14 6RT**

## **Email: nortonsubpc@yahoo.co.uk Tel: 01508 548709**

## **MINUTES**

#### **of a Meeting of Norton Subcourse Parish Council**

#### **held at Norton Methodist Chapel**

#### **on Wednesday 19 July 2017**

**Present** – Cllrs Andrew Wright, Geoff Collen, Nigel White, Linda Edwards, Jim Rampling and Mike Hedley. Also present was Christine Smith (clerk) and District Councillor William Kemp (from 8:25pm)

1. **Welcome** – the Chairman welcomed those present
2. **Declaration of acceptance of office of Vice-Chairman:** This was signed by Cllr Rampling and witnessed by the clerk, following his election in his absence at the previous meeting.
3. **Apologies** – were received and accepted from Parish Councillor Len Harper and County Councillor Margaret Stone
4. **Declarations of interest** – Cllr Andrew Wright declared a non-pecuniary interest in agenda item 28 c (Norton Methodist Chapel grant)
5. **Previous Minutes** – the minutes of a meeting held on Wednesday 17 May 2017 were circulated, APPROVED and signed.
6. **Planning Decisions** – the following was noted:
7. 2017/1069 – Mr Richard Barnes, Violet Cottage, The Street, Norton Subcourse – side and rear extensions – APPROVED with conditions, delegated
8. **Planning Applications** – none received
9. **Planning Correspondence** – none received
10. **Finance** – the following items were considered:
	* + 1. The payment of the council’s annual insurance premium to Aon Insurance Ltd was RATIFIED (as agreed at the previous meeting, but had arrived too late to appear on the agenda for that meeting)
			2. Clerk’s Expenses - payment of the clerk’s expenses of £30 (Broadband provision for June and July 2017 at £15.00 per month) was AGREED
			3. The following grants to local organisations were AGREED;

 Norton Methodist Chapel - £150

 Norton Subcourse Parochial Church Council - £100

 Norton, Thurlton and Thorpe Village Hall - £100

**The adjournment for public participation was not required**

1. **CIL Purchase of Sign for Muck Quay** – The Chairman had made enquiries to the Broads Authority as to whether this would be permissible; he had not received a response from the Authority. After much discussion over the ownership and maintenance of the staithe, it was NOTED that the area was not registered with the Land Registry as being owned by any person or organisation and the area had in living memory, and continued to be, an area open for public access. It was AGREED that, due to concerns over future responsibility, access for maintenance and possible insurance issues, that the matter would not be pursued.
2. **Staithe Research Report** – the council considered the Staithe Research Report, commissioned by the Broads Authority from Professor Tom Williamson, UEA, and AGREED that the author of the report would be informed by the clerk that Norton Subcourse has the Muck Quay on the River Chet, which was used as a public staithe commercially by the parishioners and is now regularly used by fishermen, bird watchers and walkers. There is no claim for private ownership of the Muck Quay (see item 29 above), unlike Norton Staithe, which is in private ownership.
3. **Chairman’s Report** – Cllr Andrew Wright had nothing to report
4. **Parish Councillors’ Reports** – Cllr Linda Edwards reported that the wedding shop business had been opened for a year and was continuing to be successful. Cllr Jim Rampling noted that there had been an increase in fly tipping
5. **District and County Councillors Reports** – District Councillor William stated that there was little to report due to recent elections, but reported that South Norfolk Council had been awarded the Investors In People Platinum Award, which was a good achievement. No report was received from County Councillor Margaret Stone.
6. **Correspondence** – correspondence was NOTED.
7. **Next Meeting** – the next scheduled meeting would be held on Wednesday 20 September 2017
8. **Close** – the meeting closed at 8:35pm

 Signed…………………………………

 Date……………………………………