# **Norton Subcourse Parish Council**

# **Clerk: Christine Smith**

**26 Loddon Road, Norton Subcourse, Norwich, NR14 6RT**

## **Email: nortonsubpc@yahoo.co.uk Tel: 01508 548709**

## **MINUTES**

#### **of the Annual General Meeting**

#### **of Norton Subcourse Parish Council**

#### **held at Norton Methodist Chapel**

#### **on Wednesday 20 May 2015**

**Present** – Cllrs Andrew Wright, Jim Rampling, Geoff Collen, Nigel White, Len Harper, Mike Hedley and Linda Edwards

Also present were Christine Smith (clerk) and District Councillor William Kemp (from 8:15pm)

1. **Election of Chairman:** Cllr Andrew Wright was nominated to be chairman. This was proposed, seconded and Mr Wright was elected unopposed.
2. **Declaration of acceptance of office:** This was signed by Cllr Wright and witnessed by the clerk.
3. **Election of Vice Chairman:** Cllr Jim Rampling was nominated to be vice chairman. This was proposed, seconded and Mr Rampling was elected unopposed.
4. **Declaration of acceptance of office:** This was signed by Cllr Rampling and witnessed by the clerk.
5. **Apologies** – were received and accepted from County Councillor Margaret Somerville
6. **Declarations of interest** – None
7. **Previous Minutes** – the minutes of a meeting held on Wednesday 18 March 2015 were circulated, APPROVED and signed.
8. **Planning Decisions** – none received
9. **Planning Applications** – none received
10. **Planning Correspondence** – none received
11. **Finance** – the following items were considered:
12. Payment of the clerks expenses of £30 (Broadband provision for April and May 2015) – APPROVED
13. Payment of clerk’s salary for first quarter – APPROVED
14. Payment of PAYE on above - APPROVED
15. Renewal of the parish council insurance policy – Aon £210.68 – APPROVED
16. Receipt of the first part of the precept from South Norfolk Council - NOTED
17. Accounts for year ending 31 March 2015 – APPROVED and signed
18. Annual Return and Annual Governance Statement for 2014/15 – APPROVED and signed

**The adjournment for public participation was not required**

1. **Chairman’s Report** – Cllr Andrew Wright reported on police attendance at a recent incident in the village
2. **Parish Councillors’ Reports** – Cllr Mike Hedley noted that work was underway on a farm yard on Low Road to create a paddock. Cllr Jim Rampling reported potholes in various locations, including on the National Cycle Route 1; the clerk would report to Norfolk County Council and to the County Councillor
3. **District and County Councillors Reports** – District Councillor William Kemp reported that following the election, the District Council’s priorities would include Broadband provision and the Market Towns Initiative. South Norfolk Council would be looking for efficiencies throughout their services.

 County Councillor Margaret Somerville’s report was as tabled.

1. **Beccles Area Community Transport (BACT)** – **i**nformation on the recent introduction of dial-a-ride community transport to the area was NOTED
2. **Norton Poor Marsh Charity Trustee** – it was AGREED that, in the absence of any volunteers, this be deferred until the next meeting
3. **Correspondence** – correspondence, as previously circulated, was NOTED.
4. **Next Meeting** – the next scheduled meeting would be held on Wednesday 15 July 2015
5. **Close** – the meeting closed at 8:40pm

 Signed…………………………………

 Date……………………………………